

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 21/11/2012 at: 19:30 Location: Milborne St Andrew Village Hall

Present: Cllr Janet Allen (Chairman)
Cllr Jennifer Balcon
Cllr Michael Hopper
Cllr Philip Smith
Cllr Jane Somper (District Councillor)

In attendance: Joyce Holman (Parish Clerk)

110 **Apologies** Cllr Paul Morgan (Vice-Chairman)
Cllr Colin Bladon
Cllr Dean Hamilton
Cllr Mrs H Cox (County Councillor)
Cllr Emma Parker (District Councillor)

111 **Declarations of Interest and Applications for Dispensation**

None

112 **Minutes of Parish Council Meeting on 25 October 2012**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

113 **County & District Councillors' Reports**

Cllr Somper reported that a meeting of the North Dorset District Council's Joint Policy and Service Review Committee was being held on 28 November 2012 at The Exchange in Sturminster Newton. This was the meeting when the budget for 2013/14 was going to be discussed and she encouraged the Parish Council to attend.

There is a boundary review ongoing and Cllr Somper believes that this will lead to a decrease in the number of Councillors at North Dorset District Council.

114 **Parish Councillor Representatives' Reports**

There were no reports for the meeting.

115 **Planning Applications**

The Parish Council noted the decisions of North Dorset District Council.

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2012/1082/PLNG	Little England Cottage, Little England	Granted

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2012/1177/PLNG	Amberhaze, Little England	Granted

116 **Planning Appeal 2/2011/0862/PLNG**

The Clerk submitted a letter dated 6 November 2012 from the Development Services Manager at North Dorset District Council a copy of which appears as Appendix A in the Minute Book.

The letter gave details of an appeal that had been lodged with the Planning Inspectorate in respect of the original Planning Application to erect 2 dwellings at land adjacent to Bramble Cottage in Chapel Street. The response of the Parish



Council to that Planning Application had been sent to the Planning Inspectorate but there was an opportunity for the Parish Council to expand on their comments in more detail.

Cllr Somper explained that it was the original Planning Application that had been appealed and that there was still a second Planning Application for the same dwellings before North Dorset District Council which had yet to be determined.

The Clerk and Cllr Hopper had drawn up a letter for consideration a copy of which appears as Appendix B in the Minute Book.

RESOLVED that the draft letter be sent to the Planning Inspectorate and that the Parish Council be represented by Cllr Hopper at any future meeting of North Dorset District Council where this Planning Application is discussed.

117 **Tree Work in Conservation Area**

The Clerk submitted an application for tree work at 3 St Andrews View a copy of which appears as Appendix C in the Minute Book.

The Clerk had not received the Tree Officer's response. There was some concern expressed that this was a young tree and the application gave no reason for the work. Cllr Balcon offered to look at the tree the following day and would inform the Clerk if there were any concerns that needed to be reported to North Dorset District Council.

118 **New Plan for North Dorset**

The Clerk submitted for a letter dated 23 October 2012 from the Planning Policy Manager at North Dorset District Council a copy of which appears as Appendix D in the Minute Book.

The letter gave details of the public consultation of the New Plan for North Dorset. The consultation included a number of questions to be responded to particularly on page 35 in response to the Affordable Housing Rural Exception Schemes and on page 58 in response to Stalbridge, the villages and the countryside.

In view of the size of the document and the length of the consultation process it was decided that Members should email their responses to the Clerk in the next 2 weeks and the Clerk will put together a combined response to be agreed at the December Parish Council meeting.

119 **New Local Plan for West Dorset District Council**

The Clerk submitted for information an email dated 8 November 2012 from the Spatial & Community Policy Manager at West Dorset District Council a copy of which appears as Appendix E in the Minute Book.

The email gave details of the alternative developments sites which have been put forward to be added to the draft Local Plan. The Clerk confirmed that the nearest alternative site was in Dorchester. Members asked the Clerk to ensure that this development was residential and if that was the case there was no comment to be made.

120 **Road Signs**

The Clerk submitted for information an email dated 1 November 2012 from the Car Park Services Officer at North Dorset District Council a copy of which appears as Appendix F in the Minute Book.



The email contained details of 2 road signs at Hopsfield and Stileham Bank which would be replaced by North Dorset District Council. There may be an opportunity to replace other road signs later in the financial year.

121 Temporary Road Closure (Min.100 – 25.10.12)

The Clerk submitted for information an email dated 13 November 2012 from Wessex Water a copy of which appears as Appendix G in the Minute Book.

The email contained answers to the concerns expressed by Members about the closure of The Causeway in December 2012.

122 Medical Centre (Min.18 – 11.05.11)

In the absence of Cllr Morgan the Clerk informed Members that Cllr Morgan had been in contact with Milton Abbas Surgery and received information about a new patient reference group called Patient Voice. The Practice Manager has suggested that a Councillor from the Parish Council be part of the Patient Voice group.

None of the Councillors present put themselves forward for the Patient Voice group.

123 Open Public Session

The Clerk submitted a report a copy of which appears as Appendix H in the Minute Book.

The report asked Members to consider changing the public open session in the Parish Council Meeting following a request from a member of the public.

RESOLVED that a public session be reintroduced at the end of Parish Council Meetings for a trial period.

124 War Memorial Site (Min.109 – 25.10.12)

The Clerk reported that acceptable health & safety information had been provided by Greenway (Tim Moore) and an order had been given to them to complete the work to the Weeping Willow tree at the War Memorial. The Clerk was waiting for the necessary permission to be granted by North Dorset District Council before the work could commence.

125 Improvement to Chapel Street Junction (Min.101 – 25.10.12)

The Clerk reported that she had contacted the Highways Officer at Dorset County Council to confirm that the Parish Council had supported the placing of a mirror at the junction of the A254 and Chapel Street in accordance with his recommendation. Unfortunately the placing of mirrors on the highway was no longer the policy of Dorset County Council although this had been the Officer's suggestion.

There was some discussion about road safety at this junction and a suggestion was made that the junction should be made one way when entering Chapel Street from the A354 until the junction with Orchard Rise. In order to gauge public opinion, it was agreed to write to all residents of St Andrews View, Orchard Rise and Chapel Street before deciding whether to move forward with this suggestion with Dorset County Council Highways.

The Clerk would compose a suitable letter for distribution.

126 Her Majesty The Queen's Diamond Jubilee (Min.101 – 25.10.12)

Cllr Balcon reported that the 60 trees had arrived from the Woodland Trust and that



included with them was a Royal Oak tree. A number of the trees had been sponsored and a certificate was being given to each sponsor with the relevant tree number. Planting Days were planned for 1 and 2 December 2012 and Positive Steps would be at the Sports Club both days selling teas & coffees.

Cllr Balcon would locate a special place near the entrance of the Sport Club for the Royal Oak and it was thought that this would be the appropriate place for the plaque.

127

Flooding Risks

The Clerk submitted an email dated 9 November 2012 from the Senior Assistant Engineer at North Dorset District Council a copy of which appears as Appendix I in the Minute Book.

The email gave detail of sandbags that North Dorset District Council would provide for the village. They needed somewhere central to store the sand and the bags would need to be stored inside. It was suggested that the Village Hall would be the ideal location.

The Chairman of the Village Hall Trustees had been contacted and indicated that they were happy to store the sand in the car park next to the grit bin.

Cllr Smith suggested that a supply of sand bags could be kept at the Village Hall and the Post Office.

RESOLVED

- a) that the offer of sand and sand bags from North Dorset District Council be accepted;
- b) that the sand be kept in the Village Hall car park and a supply of sand bags be kept at the Village Hall and the Post Office.

128

DAPTC AGM Report

Cllr Balcon read out her report a copy of which appears as Appendix J in the Minute Book.

129

Christmas Tree at St Andrew Church

The Chairman reported that she had been approached by St Andrews Church asking if the Parish Council would like to decorate a tree in the church for Christmas. The trees were to be decorated with a Dorset theme and the Parish Council had Brownsea Islands as their subject. The tree would be 4 foot high and the cost was £12.50.

RESOLVED that the Parish Council accept the offer to decorate a Christmas Tree at St Andrews Church and the cost of £12.50 be met from the Chairman's Allowance.

130

Budget for 2013/14

The submitted a report a copy of which appears as Appendix K in the Minute Book.

The report reminded Members that the budget for 2013/14 would need to be decided at the December meeting and the Precept agreed. Last year an informal meeting was held to go through the budget in detail and a recommendation made to the Parish Council. Cllr Smith had asked if this informal meeting could be held in public this year, but Members felt that as the Precept would be set at a Parish Council Meeting where the public had the opportunity to speak to the Council that it was an unnecessary expensive to hold the informal meeting in public.

RESOLVED that an informal budget meeting be held at Cllr Balcon's house on



Wednesday 5 December 2012 at 7.30pm.

131

Bank Accounts

The submitted a report a copy of which appears as Appendix L in the Minute Book.

The report asked members to consider closing the Santander Bank Account and continue solely with the Lloyds Bank Account.

RESOLVED that the Santander Bank Account be closed.

132

Cheque Schedule

The Cheque Schedule for November was circulated - see Appendix M to these Minutes.

The Clerk reported that confirmation had been received from Bus2Go that the community transport was only available for those living in Milborne St Andrew and 3 local villages.

RESOLVED that the cheques on the Cheques Schedule for November totalling £428.06 be approved and the cheques signed.

The meeting closed at 22:10

Signed :

Chairman of the Council

Dated :