

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 18/09/2013

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Jenny Balcon (Chairman)
Cllr Sue Cherry
Cllr Sarah Fox
Cllr Michael Hopper
Cllr Philip Smith
Cllr Simon Thompson

In attendance: Cllr Emma Parker NDDC (apologised for having to leave the meeting at 20:15)
Cllr Jane Somper NDDC (apologised for having to leave the meeting at 20:15)
Colin Hampton (Parish Clerk)

071 Apologies

None received

072 Declarations of Interest

None

073 Minutes of the Parish Council Meeting held 21st August 2013

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

074 County & District Councillors' Reports

A report from County Councillor Hilary Cox was read to the meeting, a copy of which appears as Appendix A of the Minute Book.

Reports were also received from District Councillors Parker and Somper, copies of which appear as Appendix B of the Minute Book.

075 Parish Council Representatives' Reports

Cllr Hopper read a report to the meeting on the MSA Allotment Society's 2nd AGM, a copy of which appears as Appendix C of the Minute Book. He also delivered a draft licence agreement between the Council and the Society which will be considered at the October Parish Council meeting.

Cllr Cherry read a report to the meeting on the Village Hall Committee meeting she had attended, a copy of which appears as Appendix D of the Minute Book.

076 Correspondence

A report by the Clerk was read to the meeting, a copy of which appears as Appendix E of the Minute Book.

077 Planning Application

<u>No.</u>	<u>Location</u>	<u>Decision</u>
APP/N1215/A/13/2202203	Land adjacent to Bramble Cottage, Chapel St.	To adopt Cllr Hopper's response objecting to the appeal and the imposition of duty on the Parish Council contained in the draft deed. A copy appears as Appendix F of the Minute Book.

078 Annual Return

RESOLVED that the external auditor's report for the year ending 31st March 2013 be accepted and approved. The report appears as Appendix G of the Minute Book.



079 Mini Soccer Floodlights

A Sports Club request for Council agreement to install floodlights on the mini soccer pitch was the subject of much discussion. Whilst there was unanimous agreement in principle that the request should be supported there was equally unanimous concern regarding the non-payment of the Club's rent and loan repayment contribution.

RESOLVED that the Clerk write to the Club requesting a meeting to discuss the Council's concerns before approval is given to install floodlighting.

Post meeting note – payment for the 1st qtr 2013/14 rent and loan repayment contribution was received by the Chairman on the 19th September. Approval was then given to install the floodlights. A letter from the Clerk was put on hold.

080 Cheque Signatories

A report by the Clerk was read to the meeting, a copy of which appears as Appendix H of the Minute Book.

RESOLVED that all Councillors become authorising signatories to the Council's bank account with any two members and the Clerk's signatures required to draw on the account.

081 Proposed Revised Bus Service

RESOLVED that Cllr Hopper's response to the revised bus services consultation paper be adopted as the Council's reply to the TAG request for feedback from Parishes. A copy appears as Appendix I of the Minute Book.

082 Cheque Schedule

The Cheque Schedule for September was circulated, a copy of which appears as Appendix J of the Minute Book.

RESOLVED that the Cheque Schedule for September totalling £190.32 be approved and the cheques signed.

083 Exclusion of Press and Public

RESOLVED that in view of the confidential nature of the business about to be transacted, the press and public should be excluded from the remainder of the meeting. The Clerk was also asked to leave the room.

084 Clerk's Terms and Conditions

RESOLVED:

- a) that the Clerk's salary be increased in accordance with the 2013/14 National Salary Award for Local Council Clerks, backdated to 1st April 2013.
- b) that the Clerk's contract be increased from 15 to 20 hours per month with effect from 1st October 2013.

085 Parish Pit Trees

RESOLVED that the order placed with a contractor to fell and trim trees at the Parish Pit is cancelled and that a suitably capable volunteer be found.

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The meeting closed at 21:30

Signed :

Chairman of the Council

Dated :

PUBLIC PARTICIPATION NOTES

Action

A complaint was received that wheelie bins are being left on the pavement outside Crown House.

Clerk to write to Spectrum Housing Association to request bins be removed from the public pavement.

A complaint was received regarding the dilapidated condition of guttering and a high level window at The Shambles, Chapel Street, which it was felt is unsafe and hazardous to members of the public.

Clerk to write to the owner requesting urgent action to make safe.