

**MILBORNE ST ANDREW PARISH COUNCIL
BANK RECONCILIATION 31st MARCH 2016**

Prepared by C Hampton

Per Statements:

Lloyds Bank Account 36776568	£14,814.52
Petty Cash	£0.00

Less Unpresented cheques:-

309	£167.20		
316	£80.00		
323 (NPG)	£154.38		
324 (NPG)	£2,130.00		
325 (NPG)	£404.98		
			£2,936.56

Reconciled Balance

£11,877.96

Per Ledger Accounts:

Balances b/fwd	£11,779.95	
Receipts per cash book (inc. NPG grant)	£12,654.75	£24,434.70
less Payments per cash book (inc. NPG payments)		£12,556.74
Total at Bank		<u>£11,877.96</u>

MILBORNE ST ANDREW PARISH COUNCIL
ACCOUNTS to 31st MARCH 2016

RECEIPTS

Precept + LCTS Grant	£	8,268.00	
Sports Club Rent		£656.25	
Allotment Society Licence		£25.00	
Environment Agency Licence		£100.00	
VAT Refund		£110.50	
		£ 9,159.75	
NPG Grant			£3,495.00
Total Receipts			£12,654.75

PAYMENTS

Clerks Salary & Expenses	£	2,733.55	
Administration Costs		£ 51.24	
Insurance		£ 293.98	
Publications/Books		£ 37.00	
DAPTC Subs		£ 334.64	
Audit Fees		£ 255.00	
Office Equip't Replacement/Repair		£ 327.36	
Meeting Venue Hire		£ 349.60	
Chairman's Allowance		£ 10.00	
Training		£ 150.00	
Loan repayment		£ 1,440.38	
Grants		£ 1,975.00	
Village Maintenance		£ 396.00	
VAT		£ 77.39	
Contingencies		£ 56.28	
		£ 8,487.42	
Total NPG Grant Payments			£4,069.32
			£12,556.74

RECEIPTS/PAYMENTS

General fund b/f		£98.01	
		£8,253.76	
		£8,351.77	

BALANCE SHEET

Lloyds Bank Account (reconciled)		£11,877.96
General Fund		£8,351.77
Obelisk Fund		£2,426.19
Neighbourhood Plan		£500.00
By Election Fund		£600.00
		£11,877.96

MILBORNE St ANDREW PARISH COUNCIL
2015/16 BUDGET REPORT - 31st MARCH 2016

	ACTUAL 2014/15	ITEM	BUDGET 2015/16	ACTUAL 2015/16	Variance	
RECEIPTS						
	£7,525.00	Precept	£8,128.00	£8,128.00	£0.00	
	£0.00	LCTS Grant	£140.00	£140.00	£0.00	
	£392.75	Sports Club Rent & Loan Contribution	£538.00	£656.25	£-118.25	Note 1
	£100.00	Environment Agency Licence	£100.00	£100.00	£0.00	
	£25.00	MSA Allotment Society Licence	£25.00	£25.00	£0.00	
	£0.00	VAT Repayments	£0.00	£110.50	£-110.50	Note 2
	£8,042.75	TOTAL	£8,931.00	£9,159.75		
PAYMENTS						
Administration	£2,668.92	Clerk's Salary & Expenses	£2,670.00	£2,733.55	£-63.55	
	£102.51	Administration	£50.00	£51.24	£-1.24	
	£296.77	Insurance	£316.00	£293.98	£22.02	
	£0.00	Publications and Books	£80.00	£37.00	£43.00	
	£344.12	DAPTC Subscription	£355.00	£334.64	£20.36	
	£180.00	Audit Fees	£255.00	£255.00	£0.00	
	£0.00	Office Equip't Replacement / Repair	£100.00	£327.36	£-227.36	Note 3
Council	£191.43	Meeting Venue Hire	£180.00	£349.60	£-169.60	Note 4
	£0.00	Chairman's Allowance	£50.00	£10.00	£40.00	
	£29.48	Councillor's Expenses	£100.00	£0.00	£100.00	Note 5
	£170.00	Training	£250.00	£150.00	£100.00	Note 6
	£1,440.38	Sports Field Loan payments	£1,440.00	£1,440.38	£-0.38	
Grants	£250.00	Village Hall	£250.00	£250.00	£0.00	
	£500.00	Churchyard	£1,000.00	£1,000.00	£0.00	
	£0.00	S137	£750.00	£725.00	£25.00	
Maintenance	£352.00	Grass Cutting	£400.00	£396.00	£4.00	
	£0.00	Public Seating / Noticeboards	£100.00	£0.00	£100.00	Note 7
	£0.00	Grit bins	£185.00	£0.00	£185.00	Note 8
	£0.00	Contingencies	£400.00	£56.28	£343.72	Note 9
VAT	£14.89	VAT	£0.00	£77.39	£-77.39	
	£6,540.50	TOTAL	£8,931.00	£8,487.42		

£1,502.25 RECEIPTS / PAYMENTS £0.00 £672.33

NB - all figures ex VAT

Notes:

1. This figure includes 3rd & 4th quarter payments for 2014-15 + 1st, 2nd & 3rd quarter 2015-16
2. Common practice to budget for zero VAT receipt
3. Purchase of laptop, backup drive and Office software
4. Includes payment in advance for 2016-17 to take advantage of lower price and discount
5. Reduced to £50 in 2016-17 budget
6. Reduced to £150 in 2016-17 budget
7. Volunteer repaired noticeboard at no cost to council
8. Mild winter - no additional top up required
9. No significant expenditure needed from this budget line