



## MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



- e) Each torch bearer would carry the Olympic Torch for approximately 300 metres;
- f) The Olympic Torch convoy was expected to take 30 minutes to travel through the village;
- g) The Olympic Torch convoy through the village would be transmitted on live television and it was hoped that every village would provide some celebrations;
- h) The sponsor's vehicles would be giving out gifts to the nearside of the vehicles only;
- i) The village should expect several thousand visitors to watch the event;
- j) Car parking needed to be considered;
- k) Marshalls would be needed from the village and North Dorset District Council would look at providing yellow vest for them;
- l) A risk assessment would need to be completed and North Dorset District Council would look at providing a template;
- m) Public Liability Insurance would need to be investigated;
- n) An Olympic Torch Working group had been set up to include DCC Highways, NDDC, Dorset Police and Parish and Town Councils. The next meeting would take place on Wednesday 21 March 2012;
- o) Cllr Somper offered to help the Parish Council with the organisation of the event.

Standing Orders were reinstated.

The Clerk also submitted a report a copy of which appears as Appendix A in the Minute Book. The report gave suggestions of activities that could be considered.

**RESOLVED** that an Olympic Torch Working Party be set up comprising of Cllrs Balcon, Hopper and Morgan to consider all aspects of the organisation of the event and report back.

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### **Planning Application**

The Parish Council noted the decisions of North Dorset District Council.

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2012/0007/PLNG	Manor Farm	Granted

172

### **Draft Corporate Plan (Min.154 – 15.02.12)**

The Clerk submitted a letter dated 2 February 2012 from the Reputation and Improvement Manager at North Dorset District Council a copy of which appears as Appendix B in the Minute Book.

Cllr Smith reported that he had read the Draft Corporate Plan and expressed concern that the report contained no real details of costs and that staff numbers were increasing. Cllr Smith provided a written report a copy of which appears as Appendix C in the Minute Book.

Cllr Somper commented that as a new District Councillor she was unhappy with the system of financial reporting including budget overspends and would be working to change the current procedures. She felt that more information should be given to Councillors more regularly.

**RESOLVED** that the written report provided by Cllr Smith be sent to North Dorset District Council as the comment of the Parish Council.

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### **Housing Strategy Statement Consultation Draft (Min.155 – 15.02.12)**

The Clerk submitted an email dated 25 January 2012 from the Community Planning Officer at North Dorset District Council a copy of which appears as Appendix D in the



Minute Book.

Cllr Morgan reported that he had not completed the Housing Strategy Statement Consultation Draft and would report back to the next meeting.

174

**Allotments (Min.157 – 15.02.12)**

The Clerk submitted a report a copy of which appears as Appendix E in the Minute Book.

The report gave details of the draft licence drawn up to allow Milborne St Andrew Allotment Society to start work preparing the land. Cllr Hopper added that the hedge trimming and ploughing had now been completed. A Constitution had been signed and this would now enable Milborne St Andrew Allotment Society to move forward to obtain charitable status.

**RESOLVED**

- a) that the licence to Milborne St Andrew Allotment Society for 1 year is agreed;
- b) that the peppercorn rent agreed of £5 be met from the Allotment budget.

175

**Grass Cutting for 2012**

The Clerk submitted a letter dated 9 February 2012 from Mr I Rogers a copy of which appears as Appendix F in the Minute Book.

The letter gave details of Mr Roger's quotation to continue the grass cutting and watering of the tubs at Milton Road in the same way as last year. Members were happy with the work carried out by Mr Rogers.

**RESOLVED** that the quotation of £420 received by Mr I Rogers be accepted.

176

**Milborne St Andrew Sport Club**

The Clerk submitted a letter dated 28 February 2012 from the Booking Secretary of Milborne St Andrew Sports Club a copy of which appears as Appendix G in the Minute Book.

The letter requested permission for two camping weekends at the Sports Club.

**RESOLVED** that permission be granted for the two camping weekend of 15-17 June 2012 (Hash House Harriers) and 29 June – 1 July 2012 (Roger's Rant Folk Weekend).

177

**Her Majesty The Queen's Diamond Jubilee (Min. 81 – 14.09.11)**

The Clerk submitted a report a copy of which appears as Appendix H in the Minute Book.

The report gave details of possible celebrations for The Queen's Diamond Jubilee including planting 60 trees at the Sports Club and providing commemorative mugs for the children at Milborne St Andrew First School. The Clerk added that she had been contacted by one road in the village that planned to hold a street party asking if the Parish Council could provide Public Liability Insurance.

**RESOLVED**

- a) that 60 trees be obtained from the Woodland Trust to be planted along the boundary of the Sports Club adjacent to the public footpath;
- b) that Balmoral mugs in white with blue writing be purchased for the children of Milborne St Andrew First School;
- c) that Public Liability Insurance for street parties cannot be provided by the Parish Council.



178

**Community Involvement in Snow Clearing Operation**

The Clerk submitted for an email dated 7 March 2012 from the Head of Dorset Highways Operations a copy of which appears as Appendix I in the Minute Book.

The email asked the Parish Council to consider taking delivery of a snow plough blade free of charge which could then be used by the Parish Council to clear local roads. The Parish Council would be required to produce a Snow Plan of the roads it would clear and organise the manpower to carry out the work.

Member expressed concern that they had no storage for the blade or a suitable vehicle to use it on and no trained staff.

**RESOLVED** that Dorset County Council be informed that the Parish Council do not wish to take part in the Community Snow Clearing Operation.

179

**Local Transport Questionnaire**

The Clerk submitted for information an email dated 7 March 2012 a copy of which appears as Appendix J in the Minute Book.

The email gave details of a Transport Questionnaire being conducted in North Dorset by Shaftesbury District Task Force and Dorset County Council.

Members encouraged the public present to complete the survey and The Reporter would include the link to the website in their report.

180

**Dorset Police Enquiry Office Review (Min.77 – 14.09.11)**

The Clerk submitted for information a letter dated 5 March 2012 from Dorset Police a copy of which appears as Appendix K in the Minute Book.

The letter gave details of the completion of the Dorset Police Enquiry Office Review and contained details of the reduced opening hours of police stations across Dorset.

181

**Broadband Project (Min.31 – 15.06.11)**

The Clerk submitted for information a letter dated 23 January 2012 from Dorset County Council a copy of which appears as Appendix L in the Minute Book.

The letter contained information on the progress of the superfast broadband project broadband project called Connecting Dorset Fast. It recognised the support from Parish Council and confirmed that they would no longer be looking for any funding from Parish Councils.

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**Cheque Schedule**

The Cheque Schedule for March - see Appendix M to these Minutes.

**RESOLVED** that the cheques on the Cheques Schedule for March totalling £281.68 be approved and the cheques signed.

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



The meeting closed at 21:25

Signed :

Chairman of the Council

Dated :

*PUBLIC SESSION NOTES*

*Action*

*Date of next meeting to appear at bottom of Agenda*

*Clerk to implement*