

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 14/09/2011

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Janet Allen (Chairman)
Cllr Paul Morgan (Vice-Chairman)
Cllr Jennifer Balcon
Cllr Dean Hamilton
Cllr Michael Hopper
Cllr Philip Smith

In attendance: Joyce Holman (Parish Clerk)

66 **Minute Silence in Memory of District Cllr Michael Cox**

The meeting stood for a minutes silence in memory of Cllr Michael Cox who died in August. He had represented the village for a number of years as District Councillor.

67 **Apologies** Cllr John Harris
Cllr Mrs H Cox (County Councillor)
Cllr Emma Parker (District Councillor)
Cllr Jane Somper (District Councillor)

68 **Declarations of Interest**

Cllr Balcon declared a personal interest in Item 83.
Cllr Morgan declared a personal interest in Item 83.

69 **Minutes of Parish Council Meeting on 17 August 2011**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

70 **County & District Councillors' Reports**

The Councillors were not present at the meeting and no written reports had been received by the Clerk.

71 **Parish Council Representatives' Reports**

In the absence of Cllr Harris, Mr Richard Lock informed the Council that the Village Hall Trustees had been successful in obtaining QE11 Playing Fields status and this would provide protection that the site always remains a playing field.

72 **Licence Application – Milborne St Andrew Village Hall**

The Clerk submitted an email dated 1 September 2011 from North Dorset District Council a copy of which appears as Appendix A in the Minute Book.

The email contained full details of the licence application made by the Village Hall Trustees. Although the Council was not a statutory consultee the guidance was to obtain the views of local Councillors as they play a role in the local community.

Some discussion took place about the intended hours and whether the four licensing objectives were going to be met. Cllr Hamilton pointed out that the Council could adopt a monitoring role and if the new licence did create problems, it could be revoked.

RESOLVED that there is no objection to the licence application at this time and the new licensing arrangements be monitored.



73 **Calendar of Meetings 2012**

The Clerk submitted a Calendar of Meetings for 2012 a copy of which appears as Appendix B in the Minute Book.

RESOLVED that the Calendar of Meetings for 2012 be approved and adopted.

74 **War Memorial (Min.136 – 07.04.11)**

The Clerk submitted a report a copy of which appears as Appendix C in the Minute Book.

The report explained that the registering of the land at the War Memorial and Parish Pit was going to be more work than originally thought and the Environment Agency would only pay the legal costs of drawing up the Deed of Grant at the War Memorial site.

The Clerk had received a quotation for the legal work required of £500 for the Land Registry of both the War Memorial and Parish Pit sites. In addition to this, there would be the fees for the Land Registry and Statutory Declaration which would be in the region of £200.

Members felt that in view of the amount of the quotation an alternative quotation should be obtained and suggested contacting Grenville J Walker.

RESOLVED

- a) that an alternative quotation for the legal work be obtained;
- b) that if the alternative quotation is less than £500 this quotation be accepted;
- c) that if the alternative quotation is more than £500 the quotation from Dyne Drewett be accepted;
- d) that the cost be met from General Reserves.

75 **Grit Bins (Min.130 – 07.04.11)**

The Clerk submitted a report a copy of which appears as Appendix D in the Minute Book.

The report contained details of a letter received from Dorset County Council explaining that dumpy bags of salt could only be provided to Councils that have access to undercover storage. It also asked Members to consider the purchase of further grit bins before the winter.

RESOLVED

- a) that no dumpy bags be requested as the Parish Council does not have suitable storage facilities;
- b) that a grit bin be purchased and placed in Dewlish Road in the vicinity of the Parish Pit;
- c) that Cllr Morgan arranges with Dorset County Council for the most suitable location for the grit bin in Dewlish Road be established.

76 **Review of Polling Districts & Polling Places**

The Clerk submitted a letter from North Dorset District Council a copy of which appears as Appendix E in the Minute Book.

The letter gave notice of a review of the current polling Districts and Polling Station and asked for the Parish Council's comments on the current arrangements.

RESOLVED that the Parish Council would not want to see any changes to the current arrangements which they feel work well.



77 **Dorset Police Enquiry Office Review**

The Clerk submitted a letter dated 28 July 2011 from Dorset Police a copy of which appears as Appendix F in the Minute Book.

The letter informed the Council that the Police budget was being reduced by £18 million over the next 4 years and that they were reviewing their counter services and enquiry offices in order to make savings. The letter asked for any comments at this stage and explained that a full consultation would start in August.

RESOLVED that the information contained in the letter be noted, that no comment be made at this stage and the full consultation be awaited before deciding on a response.

78 **Allotments (Min.54 – 20.07.11)**

Cllr Hopper reported that 16 people had attended a meeting on 13 September 2011 at Milborne Sports Club following flyers being delivered to the majority of the village and an advert being placed in The Reporter.

They had looked at the possible site and it was felt that the site and the soil was suitable for allotments. It had also been established that an entrance to the site was possible from the A354 and this was thought preferable than using the Sports Club gate.

A Steering Group had been formed of 6 parishioners and himself and they would now look at possible funding and grants available. A further meeting was planned in November and he would report back again following this meeting.

79 **Grove Gate in Chapel Street**

The Clerk reported that a letter had been received from Mr R Mephram who had expressed concern that he had heard that new gates were going to be placed in Chapel Street and that these gates were going to be locked.

The Clerk had received confirmation from the owner, Mr T Frampton that there was no intention to lock the gates and they were only closed to stop grazing animals from escaping. Dorset County Council had also confirmed that the first section of the track from the gates is the D33401 and therefore cannot be locked as this is a public highway.

80 **Consultation on Day Care Services & Vocational Services**

The Clerk submitted a letter dated 23 August 2011 from Dorset County Council a copy of which appears as Appendix G in the Minute Book.

The letter informed the Council that the Adult & Community Services budget would be reduced by £600,000 by 2014 and that they were reviewing their day care and vocational services in order to make savings.

The letter set out three options that were being considered and gave details of meetings that were being held to explain the options in more detail before the closing of the consultation on 24 October 2011.

Cllr Balcon offered to attend the North Community Meeting and report back to the next meeting with more information before a decision is taken on which option to support.



81 **The Queen's Diamond Jubilee 2012**

The Clerk submitted a letter dated 11 August 2011 from the Lord-Lieutenant of Dorset a copy of which appears as Appendix H in the Minute Book.

The letter gave details of celebrations already planned nationally and in Dorset and asked the Parish Council to consider ways of marking the occasion.

Some ideas were put forward including planting trees with the help of the children at Milborne First School and replacing the fencing at the War Memorial.

Members felt that this should be open for parishioners to make suggestions and The Reporter agreed to include this in their next edition.

82 **DAPTC AGM Resolutions (Min.36 – 15.06.11)**

The Clerk submitted a circular dated August 2011 from the Chief Executive of the DAPTC a copy of which appears as Appendix I in the Minute Book.

The circular contained the resolutions put forward by Parish & Town Councils for the forthcoming AGM and the Council was asked to consider its response to each item in order that the DAPTC representative would know how to vote on behalf of the Parish Council at the AGM.

RESOLVED that motions 1 to 7 contained in Appendix I be supported.

83 **Sports Club Lease**

The Clerk submitted a report a copy of which appears as Appendix J in the Minute Book.

The report explained that there appeared to be discrepancies between the signed lease and what the Sports Club believed was contained in the lease. A Working Party was suggested to review the lease and make recommendation to the Parish Council on a possible solution for the future.

Cllr Balcon, as Chairman of the Sport Club could not represent the Parish Council at these discussions, but it was agreed that she should be present on behalf of the Sports Club.

RESOLVED that a Sports Club Lease Working Party be set up comprising of Cllrs Allen, Hamilton and Hopper and Cllr Balcon, Mr Handley and one other member of Milborne Sports Club.

(Cllrs Balcon & Morgan declared a prejudicial interest in this item and took no part in the discussion or the voting thereon)

84 **Cheque Schedule**

The Cheque Schedule for September was circulated - see Appendix K to these Minutes.

Cllr Hopper stated that the standard of the work by Forum Civil Engineering Contractors was not acceptable and they should be asked to resolve this situation before payment of the invoice.

RESOLVED

- a) that Forum Civil Engineering Contractors be asked to correct their work before payment of the invoice;

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- b) that the remaining cheques on the Cheques Schedule for September totalling £382.67 be approved and the cheques signed.

The meeting closed at 20:50

Signed :

Chairman of the Council

Dated :

PUBLIC SESSION NOTES

Letter from Camelco regarding youth trespassing on land adjacent to the Sports Field

Action

Article in The Reporter