

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 20/07/2011

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Janet Allen (Chairman)
Cllr Jennifer Balcon
Cllr Michael Hopper
Cllr Philip Smith
Cllr Emma Parker (District Councillor)

In attendance: Joyce Holman (Parish Clerk)

44 **Apologies** Cllr Dean Hamilton
Cllr John Harris
Cllr Paul Morgan (Vice-Chairman)
Cllr Mrs H Cox (County Councillor)
Cllr Jane Somper (District Councillor)

45 **Declarations of Interest**

Cllr Balcon declared a personal interest in Item 56.

46 **Minutes of Parish Council Meeting on 15 June 2011**

RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.

47 **County & District Councillors' Reports**

Cllr Parker reported that insulation grants for loft and cavity insulation available for people over 70 or receiving benefits will cease in December 2012 and will be replaced by a loan.

48 **Parish Council Representatives' Reports**

The Chairman reported that she had attended the Winterborne Division Liaison Meeting on 19 July 2011 held by County Cllr Mrs Cox. The main topic for discussion was the handling of the winter weather and how to improve the service for this coming winter. Dorset County Council were in the process of drawing up a plan with local farmers, where they would be able to use their tractor on the roads to clear snow. The County Council were also investigating better equipment for the clearing of snow. More information would be provided by Dorset County Council before the winter.

DAPTC - Cllr Hopper asked the Clerk to investigate further the information contained in the June Chief Executive's Circular about handling personal data and report back to the next meeting.

49 **Planning Application**

The Parish Council noted the decisions of North Dorset District Council.

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2011/0479/PLNG	Barton Hill Cottage, Little England	Granted
2/2011/0559/PLNG	12 Huntley Down	Granted



50 **Tree Work in Conservation Area**

The Clerk submitted for information a report from the Tree Officer regarding work proposed at 33 Thistle Cottage, St Andrews View a copy of which appears as Appendix A in the Minute Book.

51 **Obelisk Fund (Min.85 – 12.01.11)**

The Clerk reported that the Obelisk Fund account has now been closed and a cheque received for £2,426.19. This will now be placed in a fund in the Parish Council accounts.

Cllr Hopper stated that he was concerned about the future use of this fund; albeit that the money was collected to maintain the Obelisk and questioned whether repairs to the Obelisk was a good use of the money. The Obelisk was not listed and when he visited it recently, it was not in a bad condition. The future ownership of the land was also a consideration.

RESOLVED that the Obelisk Fund be held by the Parish Council and the future use of the fund be discussed at the next Annual Parish Meeting.

52 **New Path at Sports Field (Min.85 – 16.02.11)**

The Clerk submitted a report a copy of which appears as Appendix B in the Minute Book.

The report informed Members that it only remained to mark out the disabled bays to complete the disabled access to the Sports Field and Pavilion and a quote had been received from the contractor who carried out the work.

RESOLVED that the quotation of £90 per bay from Forum Civil Engineering Contractors be accepted and the cost be met from the Millennium Walk Fund.

53 **Septic Tank Registration**

The Clerk reported that following information provided by a member of the public at the last meeting she had contacted the Environment Agency who confirmed that all septic tanks, whether commercial or domestic had to be registered with the them by the end of 2011. Failure to register could incur a fine of up to £20,000.

Registration was free and could be done using the Environment Agency website.

The Reporter agreed to include this information in their next edition.

54 **Allotments (Min.32 – 15.06.11)**

Cllr Hopper started by thanking Sue Gould and Jo Perry for their help in moving this project forward. Some trial holes had been dug and there was approximately 10 to 12 inches of top soil above chalk at the Sports Field site. There were a number of issues to be thought about when providing allotments at this site, the main ones being vehicle access, supply of water and how to divide the allotment. Cllr Hopper believed that grants may be available to cover the cost of setting up allotments.

The existing allotments at Little England had been considered, but this was private land and the new land owner had still to make a decision about the future of the land. The current allotments were understood to be fully occupied.

There would be a meeting at the Sport Field in September to discuss the allotments



further and Cllr Hopper urged anyone interested to attend this meeting.

Cllr Hopper would report back following this meeting and a decision taken on whether to proceed with the project.

55 **Sports Facilities at Blandford School**

The Clerk submitted a letter dated 1 July 2011 a copy of which appears as Appendix C in the Minute Book.

The letter asked the Parish Council to consider a grant towards a new all weather sports pitch.

RESOLVED that no grant be made to Blandford School for sports facilities.

56 **Signs for Sports Field**

The Clerk submitted a report a copy of which appears as Appendix D in the Minute Book.

The report gave details of two quotations received for 'No Dogs' signs for the Sports Field that had been requested by the Sports Club. A copy of the sign, which had been approved by the Chairman of the Sports Club was shown to Members.

RESOLVED

- a) that the 'no dogs' sign include the wording 'except for assistance dogs';
- b) that the quotation from Dorset County Council Safety Shop be accepted for one sign for the pedestrian gate and one sign for the vehicle gate and the cost be met from General Funds.

(Cllr Balcon declared a personal interest in this item)

57 **Mineral Core Strategy Consultation (Min.35 – 15.06.11)**

The Clerk reported that the Mineral Core Strategy Consultation had been received and the Council would need to ensure that there were no implications for the Parish. Cllr Smith offered to read the Consultation and report back to the next meeting any comments.

58 **Quarterly Accounts and Budget Review**

The Clerk submitted for information a report containing the Quarterly Accounts for the period to June 2011 and a budget report for the period to June 2011 a copy of which appears as Appendix E in the Minute Book.

The report informed Members that the forecast for the year was within budget.

59 **Cheque Schedule**

The Cheque Schedule for July was circulated - see Appendix F to these Minutes.

RESOLVED that the Cheques Schedule for July totalling £1,804.39 be approved and the cheques signed.

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The meeting closed at 20:25

Signed :

Chairman of the Council

Dated :

PUBLIC SESSION NOTES

Request for speed camera on Blandford Hill

Request speed data from signs to assist Police
Overgrown footpath Stileham Bank to Crown Court
Overgrown vegetation and dangerous wall – Corner House

Action

Police to action

Clerk to investigate
Clerk to report
Chairman to action