

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 12/01/2011

at: 19:30

Location: Milborne St Andrew Village Hall

Present: Cllr Michael Hopper (Chairman)  
Cllr Janet Allen  
Cllr John Harris  
Cllr Mrs D Jones (District Councillor)

In attendance: Joyce Holman (Parish Clerk)

81 **Apologies** Cllr Paul Morgan (Vice-Chairman)  
Cllr Mrs H Cox (County Councillor)  
Cllr Mr M Cox (District Councillor)

82 **Declarations of Interest**

None

83 **Minutes of Parish Council Meeting on 8 December 2010**

**RESOLVED** that the Minutes of the meeting be confirmed and signed as a correct record.

84 **Annual Parish Meeting**

The Clerk submitted a report a copy of which appears as Appendix A in the Minute Book.

The report gave information about the Annual Parish Meeting and the possible content.

**RESOLVED** that the Annual Parish Meeting will be held on 20 April 2011 and will consist of reports from invited local organisation, followed by refreshments and there will be no invited speaker.

85 **Obelisk Fund**

The Clerk submitted a report a copy of which appears as Appendix B in the Minute Book.

The report explained the current position regarding the amount held for the Obelisk Fund and suggested that the matter was discussed with parishioners at the Annual Parish Meeting.

The Clerk added that the National Savings Book had been returned and the balance held in the account was £2,423.72.

**RESOLVED** that the Obelisk Fund be discussed in full at the Annual Parish Meeting.

86 **County & District Councillors' Reports**

Cllr Mrs H Cox (County Cllr) - See Appendix C to these Minutes.

Cllr Mrs D Jones - Cllr Mrs Jones informed the meeting that she had not heard anything from North Dorset District Council about approaching local farms for a possible traveller/ gypsy site and she would investigate further.

Cllr Mrs Jones said that the last month had been a difficult period with the severe weather and she urged parishioners to contact their County Councillor with any complaints about the road clearance of ice and snow, as nothing would change unless Dorset County Council were informed.



87

**Parish Plan**

The Clerk submitted a report a copy of which appears as Appendix D in the Minute Book.

The report confirmed that the Parish Plan had been completed and it only remained for it to be printed and distributed to the relevant authorities. There were some expenses to be agreed from Mr A Dyer and Mr E Frost in the production of the Parish Plan.

The Parish Council would then need to look at the Parish Plan in detail and work on the delivery of the recommendations. As this would be a lengthy process, it was suggested that a Working Party be set up made up of Councillors and parishioners and report back to the Parish Council with its findings.

Some discussion took place about the remainder of the expenses to complete the Parish Plan and Cllr. Harris questioned whether the whole project had been necessary and whether it should be abandoned and the remainder of the funds held by the Parish Council returned.

**RESOLVED**

- a) that the expenses incurred by Mr A Dyer & Mr E Frost be agreed for payment;
- b) that the remainder of the work to print and distribute the Parish Plan be completed by the Parish Council;
- c) that a Parish Plan Working Party be set up comprising of Cllrs Allen and Harris and Mr P M Smith and Mr A Hodges.

88

**Planning Application**

<u>No.</u>	<u>Location</u>	<u>Decision</u>
2/2010/1378/PLNG	8 Coles Lane	No Objection

89

**Winter Maintenance**

The Chairman thanked parishioners for all the help they had given in clearing snow and ice in the severe weather conditions of the last month.

Mr David Ballinger, a parishioner had contacted Robert Walters M.P. about farmers being about to use tractors for snow clearance. The letter in reply from Robert Walters was read out by the Chairman and appears as Appendix E to the Minutes.

One of the main problems had been the lack of communication from the District and County Council about road clearance and refuse collection. The Government website also gave conflicting information about clearing pavements by individuals and the legal position.

The Parish Council has now received a leaflet from Dorset County Council about gritting routes and where to go for information and this will be displayed on the Parish Council noticeboards.

90

**Corner of Milton Road (Min.73 – 08.12.10)**

Cllr. Allen reported that the Gardening Club had offered a discount voucher for the Parish Council to use to purchase shrubs for the planters. A donation had also been received of spring bulbs for the planters.

91

**Grit Bins (Min.74 – 08.12.10)**

The Clerk reported that Cllr Morgan had not met with Mike Westwood from Dorset County Council because of the weather. This meeting would now take place on

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17 January 2011.

The Friends of Milborne St Andrew First School would be considering a donation towards a grit bin at their next meeting on 14 January 2011.

**92**                    **Allotments (Min.75 – 08.12.10)**

Cllr. Harris reported that the person from Kingston Maurward College was no longer able to visit the site to check the quality of the soil. He understood that there was someone in the village that could undertake this work and he would investigate further and report back.

**93**                    **Grass Cutting**

The Chairman reported that Geoff Cherry had given notice that he would no longer be able to cut the grass at the war memorial and parish pit. Cllr. Harris added that the seat for the parish pit would be put back out in the Spring.

Members felt that this was a task for a local person in the village.

**RESOLVED** that an advert be placed in The Reporter for a local person or company to apply for the work.

**94**                    **Cheque Schedule**

The Cheque Schedule for January was circulated - see Appendix F to these Minutes.

**RESOLVED** that the Cheques Schedule for January be approved and the cheques signed.

**95**                    **Appointment of Internal Auditor**

The Clerk submitted a report a copy of which appears as Appendix G in the Minute Book.

The report informed the Council that they should appoint an Internal Auditor before the end of the financial year. A quotation had been sought from a suitably qualified company.

**RESOLVED** that Accounts and Audit Services Ltd be appointed as the Internal Auditor for the 2010/11 financial year.

**96**                    **Bank Account**

The Clerk submitted a report a copy of which appears as Appendix H to the Minutes in the Minute Book.

The report asked Members to consider moving the Parish Council bank account to a main clearing bank to make payments easier when cheques are withdrawn. The Clerk would then investigate the terms being offered and report back

**RESOLVED** that the Parish Council move its bank account to a clearing bank and the Clerk obtains the terms to be considered at a later meeting.

**97**                    **Facebook**

The Clerk reported that Milborne St Andrew Parish Council had been set up on Facebook following a request at the last meeting.

**98**                    **Exclusion of Press & Public**

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**RESOLVED** that in view of the nature of the confidential nature of the business about to be transacted, the press and public be excluded from the remainder of the meeting.

99

### **New Path at Sports Field (Min.76 – 08.12.10)**

See Confidential Minute No. 99/12.01.11

The meeting closed at 21:35.

Signed :

Chairman of the Council

Dated :

### *PUBLIC SESSION NOTES*

*Wind Turbine in Briantspuddle details on Parish Council notice board*

*NDDC approaching farmers for travellers/ gypsy sites*

*Neighbourhood Planning Vanguard Scheme – Medical Centre*

*Some trees at parish pit need attention*

*NDDC letter to all houses in the village about Gould Farm – waste of money*

*People not using the correct footpath and making their own right of way*

### Action

Clerk

Cllr Jones & Clerk  
to investigate

Cllrs & Clerk to  
investigate

Chairman

Cllr Jones

Noted